



G.T.N. ARTS COLLEGE (Autonomous)

(Affiliated to Madurai Kamaraj University) || (Re-Accredited by NAAC with 'A++' Grade(Cycle 2))
Old Karur Road, Dindigul – 624 005, Tamil Nadu, India

Phone: 93600 08942, Fax: 0451-2428687

COE Office Email: coe@gtnartscollege.ac.in

College Website: www.gtnartscollege.ac.in


OFFICE OF THE CONTROLLER OF EXAMINATIONS

Ref: GTNCOE/cir/12-24/03

Date: 13.12.2024

CIRCULAR

Those who are willing to apply for Special Examinations - November 2024, may get the application form from the CoE office or download from our College Website. The students are asked to submit the application form on or before **20.12.2024 (Friday)**.


CONTROLLER OF EXAMINATIONS
(T. SRINIVASAN)




PRINCIPAL
(Dr. S. SARAVANAN)

Circular to :

All Students (Both Aided and SSC)

Copy to :

1. Vice Principal (Aided & SSP) and Academic Director (SSP)
2. All Faculties (Aided & SSP)
3. File

Submitted to Correspondent and Secretary



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OFFICE OF THE CONTROLLER OF EXAMINATIONS

SPECIAL EXAMINATION FOR SLP STUDENTS – NOVEMBER 2024 REGISTRATION FORM

Name of the Student :
(in English)

Name of the Student :
(in Tamil)

Register No. :

Programme :

Course :

S. No	Semester	Name of the Course	Course Code

DECLARATION BY THE STUDENT

I have clearly read the rules and regulations regarding the registration of SLP students for special examinations and agreed to be governed by the same.

Signature of the Candidate
with date

Signature of the HoD
with Date

**GUIDELINES FOR SLP CANDIDATES TO REGISTER
THE SPECIAL EXAMINATIONS NOVEMBER - 2024**

The Candidates registering for the End Semester Special Examinations are advised to go through these rules and regulations before they apply

1. Provision of End Semester Special Examination is applicable only to the students who could not appear for the ESE due to their participation in NCC Camp, NSS, Sports Competitions, and Cultural Competitions, etc, representing our college in various levels.
2. Students who are unable to attend the examination on that specific day or days are eligible to avail this provision.
3. The candidate should submit the application to the Office of the Controller of Examinations through the Head of the Department along with the following relevant documents such as
 - (i) Call letter or program schedule of the event attend
 - (ii) Attendance from the concerned event authority after attending the event.
 - (iii) Certificate of participation on the particular days of End Semester Examination
 - (iv) Approval by the HoD and Principal
4. The application is to be filled by the candidate in his/her own hand-writing and not by any one else on his/her behalf. **All the fields must be filled correctly.** Incomplete applications will be rejected.
5. Entries made by the candidate are to be verified and duly signed by the HOD.
6. The time table for the Special Examination will be published in the college website only. The students are asked to check the college website regularly.
7. Application for the Registration for Special Examinations November - 2024 by the candidates has to reach the CoE Office on or before - 20.12.2024.
8. The eligibility decision to write the examinations will be finalized by the Office of the Controller of Examinations after verifying the documents.
9. The incomplete application will be rejected without further notice.
10. **The Application Form must be submitted to the CoE office only.**